Declutter & Donation Planner

Decide what stays, what goes, and where each item belongs.

AREA / ROOM _____ **DATE** _____

SORTING DECISIONS

ITEM OR CATEGORY	KEEP	DONATE	SELL / GIVE	RECYCLE	TRASH
	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐
	☐	☐	☐	☐	☐

DONATION DROP-OFF PLAN

ORGANIZATION / LOCATION	DROP-OFF DATE	DONE
		☐
		☐
		☐

SELL / GIVE AWAY FOLLOW-UP

ITEM	PERSON / PLATFORM	DONE
		☐
		☐

Reminder: Donate only clean, usable items; check local recycling rules.